

Warren County Port Authority

Meeting Minutes

April 10th, 2020

Opening:

The meeting of the Warren County Port Authority was called to order at 1:30pm on April 10th, 2020 remotely via teleconference by Warren County Port Authority Executive Director, Martin Russell.

Present:

Warren County Port Authority Board Members: Mr. Harlow, Mr. Layer, Ms. Laine, Mr. Wolfe, Mr. Sample, and Ms. Zindel.

Warren County Economic Development Staff: Martin Russell, Matt Schnipke, and Brian Beaudry.

Other Attendees:

Andrew Brossart – Bradley Payne Advisors

Caleb Bell – Bricker and Eckler

Brooke Mangiarelli – Bricker and Eckler

A. Approval of Agenda

The agenda and additional resources were distributed to the board for review and consideration without disapproval.

B. Approval of Minutes

- The Board reviewed minutes from the February 24th, 2020 meeting. **Mr. Harlow made a motion, seconded by Mr. Layer, to approve the minutes of the February 24th, 2020 meeting. The motion passed unanimously with a roll call vote of present Board members.**

C. Executive Directors Report

- Mr. Russell provided an update on the 2020 Fly-In. He stated that the event is postponed to May 10th-12th of 2021 due to the COVID-19 crisis. He stated the Port was able to retain all of the venues and extend contracts out a year. He stated staff is working on organizing a ‘virtual Fly-In’ with our D.C. elected delegation to maintain a presence this year.
- Mr. Russell shared an update on the Capital Budget submission process. He stated that the panel’s requests are submitted; however, due to the crisis the State’s budget is

highly volatile and a Capital Budget has been put on hold. Staff will inform applicants once more information is learned from the State. Mr. Russell added that Rep. Zeltwanger is leading a bi-partisan taskforce focused on COVID-19 restart. He stated that the Capital Budget Review Panel shared its thoughts and perspective with him yesterday. Mr. Sample commented that lots of money is being pushed out, potentially for capital projects, from the federal level and to continue the advocacy.

- Mr. Russell provided an update on the upcoming Spring Breakfast event. He stated that the event is postponed until the fall or potentially next spring. He added that staff is discussing the option of a combined event with the APC's annual event to maximize the effect.

D. Old Business

- None

E. New Business

- Mr. Russell introduced Resolution #2020-06 to approve and authorize a transaction concerning the Ohio sales and use tax exemption certificates for the purchase of building and construction materials incorporated into an approximately 1.1 million square feet distribution facility in Madison County. Mr. Russell stated that their BOCC approved a cooperative agreement and fee splitting structure with the Port. He estimates the Port's fee to be around \$147,000 with a closing in about 2 ½ weeks.
- Mr. Bell stated that the Port having a previous relationship with the project's developer was important for Madison County. He also stated that Madison County was pleased to use the Port versus creating their own and staffing it.
- Mr. Sample asked if the developing entity has satisfied all its other past project obligations. Mr. Russell answered in the affirmative, citing Park North's completion under IDI along with other projects in the City of Monroe. Mr. Bell characterized the developer entity as compliant and willing to comply.

F. Other Business

- Mr. Sample asked if Bricker would be willing to craft summary documents including key points on future projects for the Board. Mr. Bell answered that they will do that.

Adjournment:

There being no other business, at 2:10pm, Mr. Sample made a motion, seconded by Mr. Harlow, to adjourn the meeting of the Warren County Port Authority. The next meeting of the Warren County Port Authority is tentatively scheduled for the fourth Monday in May 2020 at 3pm.

Minutes submitted by: Brian Beaudry

Approved by: Matt Schnipke